

National Rules for the Selection of Candidates for the Liberal Party of Canada, 2007

Adopted by the National Election
Readiness Committee, February 5, 2007.

Amended April 17, 2007

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1. Authority and Definitions	1
2. Meetings.....	4
3. Electoral District Association Criteria	5
4. Nomination Contestant Search Criteria.....	6
5. Nomination Contestant Approval Criteria	6
6. Access to Membership and Membership Application Forms	8
7. Provincial or Territorial Campaign Chair	9
8. Meeting Officials.....	12
9. Rules for the Conduct of Meetings	12
10. Results of Meeting; Approval and Revocation	14
11. Disclosure of Contributions and Expenses.....	14
12. Sanctions	15
13. Appeals	15
14. Electoral Urgency.....	17
15. Interpretation and Application.....	17
Form 1 Nomination Contestant Personal Information Form.....	18
Form 1A Nomination Contestant Personal Information Form Waiver	35
Form 2 Supplementary Personal Information Form	39
Form 3 Support for Candidate.....	46
Form 4 Candidate Undertaking	47
Form 5 Financial Responsibility	49
Form 6 Nomination Papers	50
Form 7 Sample Format Call of Meeting	53
Form 8 Financial Agent Appointment and Undertaking	54
Schedule "A" Green Light Process.....	57

National Rules for the Selection of Candidates for the Liberal Party of Canada

1. Authority and Definitions

1.1 These Rules have been adopted by authority of the National Election Readiness Committee of the Liberal Party of Canada, pursuant to Article 60 of the Liberal Party of Canada Constitution. In respect of any Province or Territory, these Rules may be varied by the responsible Provincial or Territorial Campaign Committee, provided, however, that such variations are not inconsistent with the parameters set out herein.

1.2 In these Rules:

- (a) **“Act”** means the *Canada Elections Act*, S.C. 2000, c. 9, as amended.
- (b) **“Call”** of a Meeting is the process whereby a Provincial or Territorial Campaign Chair, under Rule 2.3, fixes a date for a Meeting of a Electoral District Association to select a Candidate for an Electoral District.
- (c) **“Candidate”** means any person who is selected pursuant to Rule 2.1 to represent the LPC to seek election as a member of the House of Commons for an Electoral District in an Election, or who is designated in accordance with a Provincial or Territorial Rule authorized pursuant to Rule **Error! Reference source not found.**
- (d) **“Election”** means any federal general election or by-election to elect a member or members of the House of Commons.
- (e) **“Electoral District”** means a place or territorial area that is entitled to elect a member to serve in the House of Commons.
- (f) **“Electoral District Association”** means any federal LPC constituency association in an Electoral District which:
 - (i) meets the requirements set out in the LPC Constitution;
 - (ii) meets the requirements set out under any Provincial or Territorial Rules; and
 - (iii) meets the requirements set out in the Act.
- (g) **“Eligible Voting Member”** means any person who meets the requirements fixed by the LPC Constitution and these Rules and the relevant Provincial or Territorial Rules entitling the person to vote at a Meeting.

- (h) **“Financial Agent”** means any person appointed in accordance with the Act by a Potential Nomination Contestant to administer his or her financial transactions in the event that he or she becomes a Qualified Nomination Contestant, and includes the Financial Agent of a Qualified Nomination Contestant and of a Candidate.
- (i) **“Green Light Process”** means the process described in Appendix “A” to these Rules for liaising with Potential Nomination Contestants and with Electoral District Associations and for recommending the approval of Nomination Contestants by the Provincial or Territorial Campaign Chair, and **“Green Light Committee”** has a corresponding meaning.
- (j) **“Leader”** means the leader of the LPC.
- (k) **“LPC Constitution”** means the constitution adopted by the LPC, as amended from time to time.
- (l) **“LPC”** means the Liberal Party of Canada.
- (m) **“Meeting”** means a Meeting of members of an Electoral District Association called for the purpose of selecting, with or without competition, a Liberal Candidate for that Electoral District for any Election.
- (n) **“Minimum Membership Threshold”** means, in respect of each Electoral District, the lesser of:
 - (i) 400 members; or
 - (ii) a number of members equivalent to two percent of the Liberal vote in the last federal Election;

except where any Provincial or Territorial Campaign Chair has, in the applicable Provincial or Territorial Rules, increased or decreased the Minimum Membership Threshold for any or all Electoral District(s) in that province or territory.

- (o) **“National Campaign Chair”** shall be construed as referring to the co-chairs of the National Campaign Committee, provided, however, that from the date of a federal general election until the time that a National Campaign Committee is struck for the next federal general election, the Chair or co-chairs of the National Election Readiness Committee, established pursuant to section 32(1) of the LPC Constitution, shall be construed to be the National Campaign Chair, pursuant to these Rules..
- (p) **“National Campaign Committee”** means the National Campaign Committee established from time to time pursuant to section 32(3) of the LPC Constitution, provided, however, that from the date of a federal general election until the time that a National Campaign Committee is struck for the next federal general election, the National Election Readiness Committee, established pursuant to section 32(1) of the LPC Constitution,

shall be construed to constitute the National Campaign Committee, pursuant to these Rules.

- (q) **“National Office of the Liberal Party of Canada”** means
- Liberal Party of Canada
81 Metcalfe Street Suite 400
Ottawa, Ontario
K1P 6M8
- (r) **“Nomination Contest”** means a competition for the selection of a person to be proposed to the LPC for the LPC’s endorsement as its Candidate in an Electoral District.
- (s) **“Nomination Contestant”** has the meaning set out in the Act, and includes, where the context so requires, both a Potential Nomination Contestant and a Qualified Nomination Contestant.
- (t) **“Potential Nomination Contestant”** means a person who desires to be a candidate for an electoral district and who takes any steps to meet the requirements fixed by these rules and the relevant provincial or territorial rules, for becoming a Qualified Nomination Contestant or the Candidate for an electoral district;
- (u) **“Provincial or Territorial Campaign Chair”** means, with respect to a province or territory, one of the persons appointed by the National Campaign Co-chairs in consultation with the Leader and the National Executive as the Co-chairs of each Provincial or Territorial Campaign under article 32(1)(c) of the LPC Constitution, who has not resigned or been replaced.
- (v) **“Permanent Appeal Committee”** means the committee created under section 44 of the LPC Constitution for the hearing of appeals..
- (w) **“Provincial or Territorial Association”** means a provincial or territorial association recognized under the LPC Constitution.
- (x) **“Provincial or Territorial Campaign Committee”** means, with respect to a province or territory, either (a) the committee constituted under the constitution or bylaws of the Provincial or Territorial Association as its campaign committee or (b) if no such committee is constituted, the committee appointed by the Provincial or Territorial Campaign Chair (and such committee may consist of only the Provincial or Territorial Campaign Chair).
- (y) **“Provincial or Territorial Rules”** means the candidate selection rules and forms adopted by a Provincial or Territorial Campaign Committee pursuant to Rule 7.

- (z) **“Qualified Nomination Contestant”** means a Potential Nomination Contestant who has met all of the requirements set out in Rule 5.1 except to the extent the Provincial or Territorial Campaign Chair has waived or varied any of such requirements in respect of any one or more Potential Nomination Contestants.
- (aa) **“Rules”** means these National Rules for the Selection of Candidates for the LPC, including the forms attached hereto, adopted by the National Election Readiness Committee.

1.3 Capitalized terms used in these Rules which are not defined in these Rules shall have the meaning set out therefore in the Act, and if not defined therein, in the LPC Constitution.

2. Meetings

2.1 Subject to Rule 10.2 and/or any ruling of the Permanent Appeal Committee, the Candidate for an Electoral District shall be the Qualified Nomination Contestant who is acclaimed or chosen from the Qualified Nomination Contestants for that Electoral District by a vote of Eligible Voting Members of the Electoral District Association at a Meeting held in accordance with these Rules and with the applicable Provincial or Territorial Rules, provided, however, that, if the Leader declares in writing that it will not be his or her intention to endorse such person pursuant to sections 67(4)(c) and 68 of the Act, such person ceases, forthwith, to be the Candidate.

2.2 No Meetings shall be called in any province or territory until consent in writing is given to the Provincial or Territorial Campaign Chair by the National Campaign Chair on behalf of the National Campaign Committee.

2.3 No Meeting shall be held in any Electoral District except in accordance with the Call of such meeting (substantially in Form 7), as provided to the president of an Electoral District Association by the relevant Provincial or Territorial Campaign Chair.

2.4 No Call of a Meeting shall be issued under Rule 2.3 until:

- (a) the Electoral District Association criteria set out in Rule 3 have been met;
- (b) the Nomination Contestant search criteria set out in Rule 4 have been met;
- (c) one or more Qualified Nomination Contestant(s) have been determined through the Green Light Process to have met the Nomination Contestant approval criteria set out in Rule 5; and
- (d) The Green Light Committee has recommended a Nomination Plan to the relevant Provincial or Territorial Campaign Chair

except where the Provincial or Territorial Campaign Chair has waived or varied any of the foregoing in respect of any one or more Electoral District Associations.

2.5 *{This provision has no application to the election readiness process commenced in 2007, but is retained for consideration in future elections.}* In the event that a Meeting is to be held between the date that a draft representation order under the *Electoral Boundaries Readjustment Act* is proclaimed and the date upon which it comes into force, the Provincial or Territorial Campaign Chair shall determine whether the Meeting is to be conducted using the previously-existing boundaries or the new boundaries. Where an Electoral District Association has been founded based upon the new boundaries, and a by-election is to be held, the Provincial or Territorial Campaign Chair may make any necessary or appropriate directions, in order to ensure equitable treatment of persons who were members of the former Electoral District Association but who are not members of the new Electoral District Association.

3. Electoral District Association Criteria

3.1 Except where the Provincial or Territorial Campaign Chair has waived or varied any of such criteria in respect of any Electoral District Associations, no Call of a Meeting shall be issued under Rule 2.3 until the following criteria respecting the Electoral District Association have been met:

- (a) the Electoral District Association has been registered by the Chief Electoral Officer of Canada in accordance with the Act, or, in the event that the Electoral District Association has been or becomes deregistered, appropriate measures have been taken so as to permit the proper conduct of the Meeting in accordance with the Act, in the absence of a registered Electoral District Association;
- (b) *{This provision has no application to the election readiness process commenced in 2007, but is retained for consideration in future elections.}* where boundaries of an Electoral District have been altered by redistribution between Elections, all assets, liabilities and other matters pertaining to the Electoral District Associations of the relevant pre-existing Electoral Districts must be settled to the satisfaction of the relevant Provincial or Territorial Campaign Chair;
- (c) the Electoral District Association has met the Minimum Membership Threshold;
- (d) the Electoral District Association has met any requirement for fundraising or organizing as required by the Provincial or Territorial Rules;

4. Nomination Contestant Search Criteria

4.1 Except where the Provincial or Territorial Campaign Chair has waived or varied any of such criteria in respect of any Electoral District Associations, no Call of a Meeting shall be issued under Rule 2.3 until one of the following criteria respecting Nomination Contestant Search has been met:

- (a) the Electoral District Association can demonstrate to the relevant Green Light Committee that the association has conducted an acceptable search for Nomination Contestants, including careful consideration of female potential candidates and candidates reflective of the demographic makeup of the local electorate; or
- (b) the Provincial or Territorial Campaign Committee has either conducted such a search on its own behalf, or has determined that no such search is necessary under all of the circumstances. Such circumstances may include, but are not limited to the fact that the Electoral District is presently represented by a Liberal incumbent who has indicated an intention to seek re-election.

5. Nomination Contestant Approval Criteria

5.1 Except where the Provincial or Territorial Campaign Chair has waived or varied any of such requirements in respect of any Potential Nomination Contestant, to be an Qualified Nomination Contestant in an Electoral District, a person shall:

- (a) be a current member in good standing of the LPC;
- (b) subject to Rule 5.2, have fully and truthfully completed and executed or caused to be executed Forms 1, 2, 3, 4, 5 and 8 in accordance with these Rules and filed the Forms with the relevant Provincial or Territorial Campaign Chair;
- (c) have completed a nomination paper on a form provided by the relevant Provincial or Territorial Association (Form 6), containing the signatures of at least 25 members in good standing of the Electoral District Association and filed it with the Provincial or Territorial Campaign Chair no later than a date fixed in the relevant Provincial or Territorial Rules;
- (d) be eligible for election to the House of Commons pursuant to all applicable provisions of the Act;
- (e) have appointed a Financial Agent pursuant to section 478.04 of the Act, regardless of whether he or she has yet accepted contributions or incurred nomination campaign expenses.

- (f) ensure that the Financial Agent has opened a bank account as required pursuant to section 478.12 of the Act;
- (g) shall, forthwith upon having accepted contributions of \$10,000 or more in total or upon having incurred nomination campaign expenses of \$10,000 or more in total, appoint an auditor;
- (h) have discharged, to the satisfaction of the Provincial or Territorial Campaign Chair, all debts due to the LPC and its constituent elements then owed by that person or by any campaign organization that supported the election of that person in any previous Election;
- (i) have complied with all requirements in the LPC Constitution, these Rules and any Provincial or Territorial Rules and in the Act respecting Nomination Contestants; and
- (j) have received the approval of the Provincial or Territorial Campaign Chair to be an Qualified Nomination Contestant in such Electoral District, which approval may be revoked by the Leader, in his or her sole discretion, at any time (such approval shall not be construed as in any way precluding the Leader from subsequently expressing an intention, pursuant to Rule 2.1, that it will not be his or her intention to endorse such person pursuant to sections 67(4)(c) and 68 of the Act).

5.2 Notwithstanding Rule 5.1(b), where the person seeking to be approved was the nominated Liberal Candidate for the same electoral district in the immediately prior general election or by-election, he or she may instead fully and truthfully complete and execute or cause to be executed Forms 1A, 3, 4, 5 and 8 in accordance with these Rules and file the Forms with the relevant Provincial or Territorial Campaign Chair;

5.3 It is a continuing condition of status as an Qualified Nomination Contestant that a Nomination Contestant, either before or subsequent to approval, consent to any and all background check(s) that the Provincial or Territorial Campaign Chair considers to be appropriate to have undertaken, in the best political interests of the Liberal Party of Canada. Such background checks may include, but are not limited to, the release of criminal and military service records. The results of such background checks shall be kept confidential by the Provincial or Territorial Campaign Chair and their designates, unless, based upon information contained therein, he or she concludes that it is not in the interest of the Liberal Party of Canada that the candidacy be approved, and upon disallowance of such candidacy, the disallowed candidate claims to have been disallowed without good reason. Notwithstanding the foregoing, the Provincial or Territorial Campaign Chair may, upon receiving potentially negative or questionable information as a result of such a background check, disclose such information to the National Campaign Chair and to the Leader in order to consult upon a decision, but those individuals shall not make further disclosure of such information, except in accordance with the foregoing. Nothing in this provision shall be construed as precluding the Provincial or Territorial Campaign Chair, the National Campaign

Chair or the Leader from disclosing information to legal counsel for the purpose of obtaining legal advice thereon.

5.4 In the event that a Nomination Contestant refuses or fails to consent to a background check as referred to in Rule 5.3, or fails, within a reasonable time after being requested to do so, to sign a document necessary in order for such a background check to be conducted or disclosed, the National Campaign Chair may, without consultation, and in his, her or their sole and absolute discretion, impose any sanction otherwise available pursuant to Rule 12.

6. Access to Membership and Membership Application Forms

6.1 Subject to the direction of the relevant Provincial or Territorial Campaign Chair, the Liberal Party of Canada, the Provincial or Territorial Association and/or the Electoral District Association shall provide to each Qualified Nomination Contestant a current membership list in respect of the relevant Electoral District Association.

6.2 Copies of the list may be made, used and distributed in accordance with the constitution of the Provincial or Territorial Association and the Provincial or Territorial Rules. In the absence of any such rules, the list shall be kept confidential and used by each Qualified Nomination Contestant and their designee(s) solely for the purposes of:

- (a) contacting Eligible Voting Members to seek support for the Qualified Nomination Contestant during the Nomination Contest; and
- (b) evaluating and contesting membership numbers and accuracy.

6.3 Prior to being provided with a list in accordance with the foregoing, each Qualified Nomination Contestant and any person acting on his or her behalf who requests or receives such a list shall provide to the Provincial or Territorial Campaign Chair a signed undertaking, agreeing, as a condition of receiving the list:

- (a) to use the information contained therein only for the purposes set out above;
- (b) to destroy all copies of the list and of information derived therefrom not later than seven days after the conclusion of the Meeting, unless elected as the Candidate or unless an appeal is commenced to the Permanent Appeal Committee;
- (c) in the event of an appeal being commenced to the Permanent Appeal Committee, to comply with all directions given by the Permanent Appeal Committee with respect to any such list or information derived therefrom, and;
- (d) to comply with any applicable legislation relating to privacy or personal information, to the extent that such legislation may apply to such information.

6.4 If the relevant Provincial or Territorial Association or the Liberal Party of Canada fails to comply with a request referred to in Rule 6.1, upon reasonable efforts being made to obtain compliance, the Provincial or Territorial Campaign Chair is empowered to make all inquiries which he or she may consider to be reasonably necessary, and may then determine the voting membership of the Electoral District Association, based upon the best evidence that he or she has obtained.

6.5 Each Qualified Nomination Contestant may have access to membership application forms for the relevant Electoral District Association in accordance with the applicable Provincial or Territorial Rules, or, where such rules are silent, in accordance with the constitution of the relevant Provincial or Territorial Association.

7. Provincial or Territorial Campaign Chair

7.1 Subject to these Rules and pursuant to the LPC Constitution, each Provincial or Territorial Campaign Chair has the authority to apply, administer and enforce these Rules within their province or territory.

7.2 In furtherance and without limiting the generality of the foregoing, each Provincial or Territorial Campaign Chair shall , adopt Provincial or Territorial Rules for the orderly and fair admission of Eligible Voting Members, for the conduct of the nomination process and conduct of Meetings, provided however, that such rules shall not conflict with or derogate from these Rules.

7.3 The Provincial or Territorial Rules shall, at a minimum, contain procedures:

- (a) for the giving of not less than seven calendar days' notice of a Meeting to all Eligible Voting Members of an Electoral District Association;
- (b) for the manner of giving such notice, and without limiting the generality of the foregoing, this may include the use of mail, e-mail, other electronic transmission, print or broadcast media;
- (c) for determining a "Cut-off" date, by which persons seeking to be Eligible Voting Members must hold membership in the relevant Electoral District Association, such date being not later than the seventh day prior to the Call of the Meeting;
- (d) requiring that, in order to be granted a ballot, Eligible Voting Members shall be required to produce satisfactory proof of identity, place of ordinary residence and signature, unless the returning officer responsible for the conduct of the vote at a particular meeting determines that such requirements shall be waived, in whole or in part;
- (e) for the setting of voting location(s) and voting hours, taking into account:
 - (i) the number of Eligible Voting Members of the Electoral District Association;

- (ii) the size of the facility in which the meeting is to be held;
 - (iii) the number of volunteers anticipated to be available to assist in the conduct of the Meeting; and
 - (iv) the characteristics of numerically relevant segments of the membership, including, but not limited to, geographic dispersion, religious and cultural observances, and hours of work of major employers in and about the Electoral District;
- (f) subject to Rule 9, for the conduct of Meetings;
 - (g) for Meetings where there are three or more Qualified Nomination Contestants, specifying, either that:
 - (i) traditional ballots shall be used, requiring Eligible Voting Members to choose only one contestant, and that, if no contestant receives a majority of the votes cast, one or more further run-off ballots shall be conducted, and making appropriate provision to break a tie; or
 - (ii) a single preferential ballot shall be cast, requiring or permitting Eligible Voting Members to rank contestants by preference, and specifying the manner in which a contestant shall be determined to have majority support, and making appropriate provision to break a tie.
 - (h) where required or authorized by law, for the regulation of the acquisition, use, disclosure and retention of personal information regarding Nomination Contestants, Financial Agents and the Nomination Contest; and
 - (i) for the holding of a Meeting where there is no Electoral District Association, where the previously-existing Electoral District Association has been deregistered under the Act, or where there exist other impediments to the due conduct of a Meeting.

7.4 Provincial or Territorial Rules may grant to the Provincial or Territorial Campaign Chair a discretion, in appropriate cases, to divide a meeting out over two consecutive dates, in order:

- (a) to permit speeches and demonstrations to take place on the first date, and voting on the second; or
- (b) to facilitate the use of a travelling poll in an Electoral District where such is warranted by geographic circumstances.

7.5 Provincial or Territorial Rules shall grant to the Leader the authority to designate a person to be the Liberal Party of Canada Candidate in any election, without the need for the conduct of a Meeting as otherwise contemplated by these Rules. Where Provincial or Territorial Rules do not expressly provide for a process

whereby the Leader may exercise such authority, the following provisions shall be deemed to be included in those rules:

- (a) Notwithstanding anything in these Rules, after consultation as set out in sub rule 7.5(b) of the National Rules, the Leader of the LPC may decide that a Meeting shall not be held in an Electoral District and shall designate a person who will be the Candidate for an Electoral District in any Election upon the Candidate executing and filing with the Provincial or Territorial Campaign Chair, Forms 1, 2 (or Form 1A, instead of Forms 1 and 2, where Rule 5.2 of the National Rules would otherwise apply), 3, 4, 5 and 8 to the National Rules, with appropriate amendments;
- (b) Before designating a Candidate as described in sub rule 7.5(a) of the National Rules, the Leader of the LPC shall consult with the Provincial or Territorial Campaign Chair, who shall consult with the president and/or executive of the relevant Electoral District Association;
- (c) The consultations referred to in sub rules 7.5(a) and 7.5(b) of the National Rules are not required if, at the time of the designation being made, there has been a declaration of electoral urgency pursuant to Rule 14.1 of the National Rules in respect of the relevant Electoral District.

7.6 Any time limits or time criteria contained in these Rules may be varied in Provincial and Territorial Rules, only where these Rules establish such time limits or time criteria as a maximum or a minimum, and such variations shall, in all cases, be consistent with these Rules.

7.7 Provincial and Territorial Campaign Chairs shall take all necessary steps as may be required in order to ensure that the National Office of the Liberal Party of Canada is in receipt of the completed Forms 3, 4, 5 and 8 of each Qualified Nomination Contestant, not later than the date of the Meeting in which the Qualified Nomination Contestant seeks to become a Candidate.

7.8 Any action or decision that may be taken by the Leader under these Rules or any Provincial or Territorial Rules may be taken by any person designated by the Leader, including, if so designated, the National Campaign Chair or a Provincial or Territorial Campaign Chair.

7.9 Any action or decision that may be taken by the National Campaign Chair under these Rules or any Provincial or Territorial Rules may be taken by any person designated by the National Campaign Chair, including, if so designated, a Provincial or Territorial Campaign Chair.

7.10 Any action or decision that may be taken by a Provincial or Territorial Campaign Chair under these Rules or any Provincial or Territorial Rules may be taken by any person designated by the Provincial or Territorial Campaign Chair.

7.11 Any action or decision that may be taken by the Leader, the National Election Readiness Committee or its Chair, the National Campaign Committee or its Chair,, a Provincial or Territorial Campaign Chair or any of their respective designees

under these Rules or any Provincial or Territorial Rules may be taken in the sole and absolute discretion of such body or person.

8. Meeting Officials

8.1 Subject to any Provincial or Territorial Rules, the Provincial or Territorial Campaign Chair may appoint a returning officer for each Meeting.

8.2 A person appointed as returning officer for a particular Meeting shall refrain from partisan activity on behalf of any Nomination Contestant until 72 hours after the conclusion of the Meeting or any appeal arising therefrom.

8.3 The returning officer may appoint deputy returning officers and such other officials necessary for the conduct of the voting process, who shall refrain from partisan activity on behalf of any Nomination Contestant until 72 hours after the conclusion of the Meeting or any appeal arising therefrom and act impartially under the direction of the returning officer.

8.4 Each Qualified Nomination Contestant may appoint a number of representatives to be present at the taking of the vote and the counting of the ballots. During the taking of the vote, he or she is entitled to:

- (a) one representative for each voting station;
- (b) one chief representative;
- (c) one representative to monitor the ballot box; and
- (d) one representative for each official who will operate a credentials verification station or “trouble desk”, if such a station is established.

8.5 During the counting of the ballots, each Qualified Nomination Contestant is entitled to:

- (a) one representative for each counting station, and
- (b) one chief representative.

8.6 The chief representative of a Qualified Nomination Contestant shall be named in writing by the Nomination Contestant, and such individual shall have full authority to speak on behalf of the Nomination Contestant, and to bind the Nomination Contestant to any agreement he or she might be called upon to make on the Nomination Contestant’s behalf, during the voting and counting processes.

9. Rules for the Conduct of Meetings

9.1 No person shall be eligible to vote for a Qualified Nomination Contestant at a Meeting unless he or she is a member in good standing (as defined by the relevant Provincial or Territorial Rules, the Constitution of LPC and the constitution of the relevant Provincial or Territorial Association, including having paid the current

membership fee for their EDA) of the relevant Electoral District Association of LPC as of the Cut-Off date as determined pursuant to section 7.3(c) hereof.

9.1.1 No person who is not resident within the Electoral District represented by an EDA shall vote at a Meeting unless:

- a) such person is deemed to live in the electoral district pursuant to section 77(10) of the LPC Constitution by virtue of having been entitled to vote as a non-resident at a Meeting of the EDA held on December 3, 2006¹, or
- b) Such person is a member of the House of Commons or lives with such a person, and the Meeting is in respect of the Electoral District represented by the member.

9.2 No person shall vote for a Qualified Nomination Contestant at more than one Meeting in respect of any Election.

9.3 At any Meeting in which there are only two Qualified Nomination Contestants, voting shall be by a simple ballot on which voters may indicate a choice for only one Qualified Nomination Contestant. The ballots in the election must be counted under the direction of the returning officer, and the Qualified Nomination Contestant who receives more than 50% of the votes on any ballot is selected as the Candidate. In the case of a tie vote, the winner will be determined by a toss of a coin by or under the direction of the returning officer.

9.4 No Nomination Contestant shall use any current or previous logo or mark of the LPC or use any confusingly similar logo or mark in a manner that suggests any association with the LPC, and if he or she does so, the Provincial or Territorial Campaign Chair, or such other person as may be empowered to do so in accordance with the Provincial or Territorial Rules, may take such action as he or she may consider to be appropriate in the interest both of fairness and of the LPC. Such action may include the issuance without notice of a prohibition on the distribution of any material which violates this Rule, and notwithstanding Rule 13.10, the outcome of a meeting shall not be disturbed by the Permanent Appeal Committee on the basis that such an action was taken.

¹ Section 77 (10) of the LPC Constitution provides: "Despite anything else in this Constitution, every member of the Party who, in accordance with the constitution of an EDA or of its PTA, would have been entitled to vote at a meeting (including a candidate selection meeting and a delegate selection meeting) of that EDA held on December 3, 2006, even though the member did not live in the electoral district represented by that EDA, is deemed for all purposes of this Constitution to live in that electoral district until the person ceases to be a member of the Party or votes at a meeting of an EDA that represents another electoral district."

10. Results of Meeting; Approval and Revocation

- 10.1 (a) The Electoral District Association shall file a report with the National Office of the Liberal Party of Canada, fully completed and in the form required pursuant to section 478.02 of the Act, not later than the close of business on the business day next following the completion of a nomination meeting.
- (b) The Liberal Party of Canada shall file a report of each Nomination Contest with the Chief Electoral Officer in accordance with section 478.02 of the Act.
- (c) Each Qualified Nomination Contestant shall provide to the National Office of the Liberal Party of Canada, a copy of any report which he or she may file with the Chief Electoral Officer, at the same time as it is provided to the Chief Electoral Officer.

10.2 If the Leader chooses not to endorse any Candidate, or revokes the endorsement of any Qualified Nomination Contestant or Candidate, the Qualified Nomination Contestant or Candidate shall take all necessary steps to withdraw as an Qualified Nomination Contestant or Candidate of the LPC, and cease to represent himself or herself as an Qualified Nomination Contestant or Candidate of the LPC.

11. Disclosure of Contributions and Expenses

11.1 Each Qualified Nomination Contestant shall:

- (a) comply with the Act;
- (b) ensure that his or her Financial Agent complies with the Act;
- (c) ensure that his or her Auditor, if required to be appointed, complies with the Act;
- (d) in addition to the requirements of the Act, submit to the National Office of the Liberal Party of Canada the complete names and contact information of all contributors including those who contribute amounts under \$200. This includes for each contributor the name and address and where possible the email address and phone number;
- (e) ensure that any report required to be made by him or her, or by his or her Financial Agent or Auditor, as the case may be, is filed with the Chief Electoral Officer on time; and
- (f) provide a copy of any such report including the *Contestant's Nomination Campaign Return* (EC 20171) to the National Office of the Liberal Party of Canada at the same time as it is provided to the Chief Electoral Officer. This report may be provided in an electronic format by submitting an electronic version of a backup file as created by the Elections Canada EFR software or in a paper format. In either case the additional disclosure of all contributions must be included as referred to in section 11.1 (d).

Where the total nomination campaign expenses or contributions are not \$1,000 or more it is a requirement that the contestant provide a report to the National Office of the Liberal Party of Canada disclosing all contributions or a Nil report if applicable.

11.2 Each Qualified Nomination Contestant shall cause his or her Financial Agent to dispose of any surplus of nomination campaign funds in accordance with the Act. The surplus shall be transferred to:

- (a) the official agent of the Candidate endorsed by the LPC in the Electoral District in which the Nomination Contest was held; or
- (b) the Electoral District Association that held the Nomination Contest or the Liberal Party of Canada;

as directed by the relevant Provincial or Territorial Campaign Chair; and

- c) provide a copy of the *Contestant's Nomination Statement of Surplus* (EC 20176) to the National Office of the Liberal Party of Canada at the same time as it is provided to the Chief Electoral Officer. This report may be provided in an electronic format by submitting an electronic version of a backup file as created by the Elections Canada EFR software or in a paper format.

12. Sanctions

12.1 In the event that a Nomination Contestant fails to comply with the Act or these Rules, or the Provincial or Territorial Rules, the disciplinary measures, if any, to be imposed will be, subject to applicable laws, at the sole and absolute discretion of the Provincial or Territorial Campaign Chair, in consultation with the National Campaign Chair and shall take into consideration both the severity of the apparent violation and the best interests of the LPC.

12.2 Notwithstanding the generality of the foregoing, the disciplinary measures may include the disqualification of a successful Qualified Nomination Contestant, a declaration that another Qualified Nomination Contestant is to be the Candidate, the conduct of a new Nomination Meeting, and a prohibition against a person found to have been in violation of these Rules being permitted to contest such new Nomination Meeting or a future Nomination Meeting in any Electoral District.

13. Appeals

13.1 All disputes relating to the LPC's candidate nomination and selection procedure or the construction or application of these Rules, the Provincial or Territorial Rules, the constitutions or rules of the LPC and the Provincial or Territorial Association in which the Electoral District Association is located shall be referred to the Permanent Appeal Committee.

13.2 The Permanent Appeal Committee shall expeditiously deal with all appeals based on these Rules and the relevant Provincial or Territorial Rules.

13.3 An appeal to the Permanent Appeal Committee shall only be commenced by notice of appeal in writing received not later than 72 hours after the time fixed for the commencement of a Meeting or, if a decision is made outside a Meeting context, not later than 72 hours after the decision requiring review has been made. This time limitation is subject to extension at the discretion of the Permanent Appeal Committee, in accordance with its rules of procedure.

13.4 After a Meeting has been completed, only a Qualified Nomination Contestant or the Candidate may invoke the appeal process before the Permanent Appeal Committee.

13.5 The Permanent Appeal Committee may require appropriate fees or deposits to be paid by an appellant before any appeal is heard.

13.6 The delivery of a notice of appeal shall not cause a Meeting to be postponed or delayed unless specifically ordered by the Permanent Appeal Committee.

13.7 The Permanent Appeal Committee shall advise in writing the Leader, each of the national campaign co-chairs, the relevant Provincial or Territorial Campaign Chair, the president of the Electoral District Association, the Qualified Nomination Contestants and any other person deemed appropriate by the Permanent Appeal Committee, of an appeal under this Rule 13.

13.8 The Permanent Appeal Committee may delegate all aspects of an appeal, including the hearing, to a panel of one or more members of the Permanent Appeal Committee or to such other person(s) appointed from time to time by the Permanent Appeal Committee, and in so doing shall attempt to ensure that a majority of the members and or other persons so appointed shall be residents of the relevant province or territory in which the Electoral District Association giving rise to the appeal is situated.

13.9 Decisions of the Permanent Appeal Committee (or any appointed panel) are final and not subject to appeal.

13.10 Subject to Rule 9.4, the Permanent Appeal Committee (and any appointed panel) has all the powers necessary to give effect to its decisions, including, without limiting the generality of the foregoing, the powers to postpone a Meeting, declare a Meeting void, order a new Meeting and declare a Qualified Nomination Contestant duly elected at the Meeting despite any flaw or irregularity.

13.11 Where applicable, the Permanent Appeal Committee shall, in its decision, give appropriate direction to all affected Qualified Nomination Contestants with respect to the destruction of membership lists received pursuant to Rule 6, and of personal information given to them or their representatives in the course of an appeal, in order to give effect to the principles set forth in Rule 6.3.

14. Electoral Urgency

14.1 If, in the opinion of the National Campaign Chair, a situation of electoral urgency exists in Canada or in any Electoral District or Electoral Districts, he or she shall forthwith provide written notice to the effect that such a state of electoral urgency exists either in Canada or in the affected Electoral District(s). At minimum, such notice shall be provided to the Leader, the President of the Liberal Party of Canada, the National Director of the Liberal Party of Canada, the Chair of the Federal Liberal Agency of Canada, and to the presidents of all of the affected Provincial and Territorial Associations and Electoral District Associations. In any such state of electoral urgency, the National Campaign Chair or his or her designate may abridge the time limits or alter the procedures fixed by these Rules in such manner as he or she, in his or her sole and absolute discretion, may see fit, for any Electoral District(s), provided that any changes to these Rules so enacted shall forthwith be communicated in writing to any affected Constituency Association and to any Potential Nomination Contestant (of whom the National Campaign Chair or designate has knowledge) who may be affected. The authority of the National Campaign Chair to make such determinations may be delegated in writing to Provincial or Territorial Campaign Chairs.

15. Interpretation and Application

15.1 These Rules and the relevant Provincial or Territorial Rules shall be interpreted and applied in a manner that is fair and equitable to all participants in the Candidate selection process, having regard to all of the circumstances and in the best interests of the LPC.

15.2 These Rules and the relevant Provincial or Territorial Rules are enacted pursuant to the LPC Constitution and supersede all other rules affecting the selection of Candidates for the LPC.

Form 1
Nomination Contestant Personal Information Form
(for use by a nomination contestant who was NOT a candidate
for the Liberal Party of Canada in the general election of January 23, 2006)

1. This Personal Information Form must be completed fully and frankly by each candidate for nomination as a candidate of the Liberal Party of Canada (hereinafter referred to as a "Potential Nomination Contestant") who was NOT a candidate for the Liberal Party of Canada in the general election of January 23, 2006. All items must be completed on this Form. If you answer "Yes" to a question, written details must be provided.

2. IT IS IMPORTANT TO EMPHASIZE THAT NEITHER THE COMPLETION NOR THE SUBMISSION OF THIS FORM ENTITLES A POTENTIAL NOMINATION CONTESTANT TO BE APPROVED, AND THEREBY BECOME A QUALIFIED NOMINATION CONTESTANT.

3. The Form must be signed (and initialed where necessary) manually and not mechanically or electronically. No faxes or copied versions will be accepted. Please type or print using BLOCK letters. **Failure to respond to all questions accurately and completely may delay the application for approval of the Potential Nomination Contestant and may result in the refusal to approve you as a Qualified Nomination Contestant.**

4 All attachments pertaining to any questions must be made exhibits to this Form and each one must be so marked. All signatures must be originals. The Commissioner of Oaths/Notary Public before whom the statutory declaration at the end of this Form is made, as well as the person completing this Form, must sign all attachments.

5. Completion of any of the questions set out in this Form may be waived by the Provincial or Territorial Campaign Chair or any other person or person appointed as contemplated by the National Rules as the campaign chair or co-chairs for a province or territory in respect of any Nomination Contestant or in respect of all of them in a province or territory.

Personal Information Form

1.0 Basic information

1.a Identification

Family name

Full legal given names

Name(s) by which you are commonly known

1.b Personal information (no abbreviations)

Male

Female

Date of birth:

Day

Month (in words)

Year

1.e Citizenship (no abbreviations)

Are you a Canadian citizen? Yes No

List any countries (other than Canada) of which you are or have been a citizen or which assert obligations of citizenship over you.

1.f Professional designation(s)

List all professional designations that you have and professional associations to which you belong (please include your membership number where applicable):

1.h Positions with political parties

Provide the name of any municipal, provincial, territorial or federal political party, in any jurisdiction, in which you have been a member, the positions you held or sought (if any) and the period during which you held the position(s) or the date on which you sought them. Use an attachment if necessary.

Name of political party	Position held with political party	From (Month/Year)	To (Month/Year)
<hr/>			
<hr/>			
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<hr/>			
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1.i Involvement with organizations

What social, recreational, political, cultural, community or other organizations in Canada or elsewhere, whether formally or informally constituted, have you been a member of?

Name of organization	Position held with organization	From (Month/Year)	To (Month/Year)
<hr/>			
<hr/>			
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1.j Matrimonial and custody proceedings

Are you presently involved in any matrimonial or custody proceedings in any court?

No Yes (if "Yes", provide details)

1.k Electoral district information

In which federal electoral district do you live?

How long have you lived there?

1.l Publications

Have you ever written anything that has been published or widely distributed through the Internet or other means? Without limiting the breadth of this question, this includes academic or professional papers, books or textbooks, newsletters, newspaper reports, "op-ed" pieces, columns, letters to the editor, magazine articles, short stories, novels or other fiction. If so, copies of all such writings must be provided herewith or, if the volume of your writing or other obstacles make that impractical, ten representative samples must be provided (extracts from a book will suffice if a copy is not readily available) along with a comprehensive list of all such publications.

No Yes (if "Yes", provide details)

2.0 Change of name or use of different name

Have you ever had, used or operated under or carried on business under any name other than the names mentioned in Question 1.a of this Form or have you ever been known under any other name? (Name changes resulting from marriage, divorce, court order or any other process should be included, giving appropriate dates.)

- No Yes (if "Yes", provide details)

Previous names	From (Month/Year)	To (Month/Year)
<hr/>		
<hr/>		
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Instructions for Questions 3 through 7

Full details are required as attachments in respect of any question to which the answer is "Yes". These details must include the circumstances, the relevant dates, the names of the parties involved and the final determination if known. All questions must be answered with YES or NO unless otherwise specified.

3.0 Proceedings by regulators and miscellaneous information

3.a Have you personally ever been the subject of disciplinary action undertaken by any tribunal, organization or society? If so provide details.

No Yes (if "Yes", provide details)

3.b Have you ever been suspended, expelled or required to withdraw from a post-secondary institution? If so provide details.

No Yes (if "Yes", provide details)

3.c Have you ever been discharged, suspended or asked to resign from any employment? During your employment have you been involved in any law suits, dismissal for cause, unfair or illegal employment or labour practices, been charged or found guilty of sexual or other harassment, been involved with any misappropriation of funds or fraud, been disciplined by any professional association, breached any tax or immigration statutes or any other matters of a similar nature, had any improper dealing with governments? If so provide details.

No Yes (if "Yes", provide details)

3.d Have you ever been denied or had revoked a license or permit the procurement of which required proof of good character? If so provide details.

No Yes (if "Yes", provide details)

3.e If you have served as a member of a police force or armed forces (a) have any formal charges or proceedings ever been instituted against you, (b) have you been a defendant in a court martial or similar proceeding or (c) have you ever been discharged from your duties? If so provide details.

No Yes (if “Yes”, provide details)

3.f Have you ever been denied entry into Canada, landed immigrant status or citizenship in Canada or any other country? If so provide details.

No Yes (if “Yes”, provide details)

3.g Have you been the subject of any legal proceeding, inquiry or investigation instituted or undertaken by an agency of government or by a regulatory body in Canada or elsewhere? If so provide details.

No Yes (if “Yes”, provide details)

3.h Do you have any outstanding liabilities to any taxation authorities in Canada? Have you made any special arrangements or special payment plans with respect to any such liabilities? Are there any matters that remain to be resolved with respect to any of your obligations owed to any taxation authority in Canada (unresolved assessment challenges, reassessments, etc.)?

No Yes (if “Yes”, provide details)

3.i Have you been charged or convicted of plagiarism, cheating on examinations or other conduct that was the subject of academic discipline? If so provide details.

No Yes (if “Yes”, provide details)

4.0 Offences under the law

Note: If a pardon under the Criminal Records Act (Canada) has been formally requested and you have received formal written notice that such pardon has been granted and it has not been revoked, you are not obliged to disclose any such pardoned offence. In such circumstances, the appropriate written response would be: “Yes, pardon granted on [date].”

4.a Past convictions involving other contraventions or criminal offences

Have you ever been charged in Canada or elsewhere, with any crime, offence or delinquency under a statute or ordinance? If yes, please provide full particulars (use a separate sheet if needed), including applicable dates, places, nature of acts or offences, penalties and pardons.

No Yes (if “Yes”, provide details)

4.b Current charges or indictments

Are you currently the subject of a charge or indictment, under any law of any province, territory, state or country for contraventions, criminal offences or other conduct of the type described in Question 4.a?

No Yes (if “Yes”, provide details)

4.c Partnership or company convictions or current charges or indictments

Has any partnership or company of which you were at the time of such event a partner, officer, director or beneficial owner of more than 10% of the voting securities, ever been convicted or is any partnership or company in which you hold such a position currently the subject of a charge or indictment, under any law of any province, territory, state or country for contraventions, criminal offences or other conduct of the type described in Question 4.a?

No Yes (if “Yes”, provide details)

4.d Breach of private rules

Have you been charged or convicted or involved in any breach of trust or rules of a private organization? During your political career, have you been charged or convicted of any election financing offence, received illegal payments or gifts, breached any Liberal Party of Canada (or any other party) rules, committed fraud or been charged with or found guilty of any abuse or complaint in the holding of a public office? Have you ever resigned a public office? Have you ever been investigated respecting any public office or any campaign for public office? To your knowledge, has anyone campaigning with you or on your behalf done any of the foregoing?

No Yes (if “Yes”, provide details)

5.0 Civil proceedings

5.a Has a court in a civil proceeding ever held that you or any partnership or company of which you were at the time of such event a partner, officer, director or beneficial owner of more than 10% of the voting securities committed fraud or similar conduct?

No Yes (if "Yes", provide details)

5.b Are there any civil proceedings now pending in which fraud or similar conduct on the part of you or any partnership or company of which you are or were at the time such proceedings commenced a partner, officer, director or beneficial owner of more than 10% of the voting securities is alleged?

No Yes (if "Yes", provide details)

5.c Have you or any partnership or company of which you were at the time of such event a partner, officer, director or beneficial owner of more than 10% of the voting securities been involved in any a court in a civil proceeding?

No Yes (if "Yes", provide details)

5.d Are you or any partnership or company of which you were at the time of such event a partner, officer, director or beneficial owner of more than 10% of the voting securities involved in any issue or controversy that is now or is likely to go to litigation or public review?

No Yes (if "Yes", provide details)

5.e Are you or any partnership or company of which you were at the time of such event a partner, officer, director or beneficial owner of more than 10% of the voting securities involved in any dispute with a public body or government, whether or not the dispute has gone to litigation or a hearing?

No Yes (if "Yes", provide details)

5.f Are you presently involved, as a party, witness or otherwise, in any litigation before a court of law or tribunal of competent jurisdiction, which, if publicized before or during an election campaign, could adversely affect your campaign or the campaign of the Liberal Party of Canada or cause embarrassment to the Party of its Leader?

No Yes (if "Yes", provide details)

6.0 Bankruptcy

6.a Have you ever been declared bankrupt, made a voluntary assignment in bankruptcy, made a compromise or agreement with your creditors or gone out of business leaving debts outstanding or has a receiver or a receiver and manager appointed by or at the request of your creditors ever assumed control of your assets?

No Yes (if "Yes", provide details including date and jurisdiction of filing)

6.b If so, have you been discharged? (*A copy of the discharge must be attached.*)

No Yes (if "Yes", provide details)

6.c Has any partnership or company of which you were at the time of such event a partner, director, officer or beneficial owner of more than 10% of the voting securities ever been declared bankrupt or made a voluntary assignment in bankruptcy or had control of its assets assumed by a receiver and manager appointed by or at the request of its creditors?

No Yes (if "Yes", provide details)

6.d Are you, your spouse or any partnership or company of which you are a partner, director, officer or beneficial owner of more than 10% of the voting securities unable to pay liabilities as they become due?

No Yes (if "Yes", provide details)

7.0 Judgment or garnishment

Is any judgment or garnishment outstanding against you, in any civil court in any province, state or country for damages or other relief in respect of a fraud or for any reason whatsoever?

No Yes (if “Yes”, provide details)

8.0 Qualification to be a candidate

Section 65 of the *Canada Election Act* is reproduced below. Are you eligible to be a candidate in the next federal election?

Yes No (if “No”, provide details)

Section 65 of the *Canada Election Act*, S.C. 2002, c. 7, s. 92, provides that the following persons are not eligible to be a candidate:

- (a) a person who is not qualified as an elector on the date on which his or her nomination paper is filed;
- (b) a person who is disentitled under paragraph 502(3)(a) while they are so disentitled;
- (c) a member of the legislature of a province, the Council of the Northwest Territories or the Legislative Assembly of Yukon or Nunavut;
- (d) a sheriff, clerk of the peace or county Crown Attorney in any of the provinces;
- (e) a person who is not entitled under section 4 to vote;
- (f) a judge appointed by the Governor in Council, other than a citizenship judge appointed under the Citizenship Act;
- (g) a person who is imprisoned in a correctional institution;
- (h) an election officer; and
- (i) a person who was a candidate in a previous election and for whom a return, report, document or declaration has not been provided under subsection 451(1), if the time and any extension for providing it have expired.

Section 4 provides that the following persons are not entitled to vote at an election:

- (a) the Chief Electoral Officer;
- (b) the Assistant Chief Electoral Officer; and
- (c) every person who is imprisoned in a correctional institution serving a sentence of two years or more.

9.0 Full disclosure

Are you aware of any other material fact not otherwise disclosed in this Form that, if publicly known, could cause your electoral chances or the electoral chances of the Liberal Party of Canada to be materially worsened, could hinder the performance of your public duties as a Member of Parliament or could be used by your opponents against you or the Liberal Party of Canada?

No Yes (if "Yes", provide details)

10.0 References

Please provide the full names, address, phone and fax numbers for two personal and two business references.

Personal reference 1

Personal reference 2

Business reference 1

Business reference 2

Caution

Steps will be taken to verify the answers you have given in this Form including verification of information relating to any previous criminal record.

Acknowledgement and Consent

1. I hereby authorize and consent to the collection by the National Campaign Chair and the Provincial or Territorial Campaign Chair or any other person or person appointed as contemplated by the National Rules as the campaign chair or co-chairs for a province or territory or their designates or any of them of any information whatsoever (which may include personal, credit, criminal or military records or other information) from any source, including without limitation from any person, government, educational institution, police force, military authority, investigative agency, retail credit agency, governing body or other organization, as permitted by law in any jurisdiction in Canada or elsewhere. I will promptly execute and deliver to the Provincial or Territorial Campaign Chair or any other person or person appointed as contemplated by the National Rules as the campaign chair or co-chairs for a province or territory any further consents, whether verbal or in writing, requested of me.

2. I acknowledge and agree that such information and the information disclosed in this Form may be used by the National Campaign Chair and the Provincial or Territorial Campaign Chair or any other person or person appointed as contemplated by the National Rules as the campaign chair or co-chairs for a province or territory or their designates or any of them for the purpose of evaluating and substantiating my suitability to be a Qualified Nomination Contestant and/or Candidate and for no other purpose, such use to be made strictly in accordance with all applicable laws governing the use and disclosure of personal information in any jurisdiction in Canada. I understand that all copies of this Form shall be retained in a secure location designated by the National Campaign Chair and the Provincial or Territorial Campaign Chair or any other person or person appointed as contemplated by the National Rules as the campaign chair or co-chairs for a province or territory.

ALL ATTACHMENTS MUST BE INITIALED BY THE PERSON COMPLETING THIS FORM AND BY A NOTARY PUBLIC/COMMISSIONER OF OATHS BEFORE WHOM THIS FORM IS EXECUTED. ALL SIGNATURES MUST BE ORIGINALS.

List any attachments

Statutory declaration

I, _____, solemnly swear/declare that:

1. I have read and understand the Questions, Caution and Acknowledgement and Consent in this Form.

2. I understand that neither the issuance to me of these materials, nor their acceptance nor my approval as an Qualified Nomination Contestant constitutes an agreement by or on behalf of the Liberal Party of Canada or its Leader to the effect that the Leader of the Party has in any way waived or compromised his or her right to designate a person other than myself as the Liberal Party of Canada candidate in the forthcoming election or by-election.

3. I understand that I may be required, either before or subsequent to approval of my candidacy, to consent to any and all background check(s) that the Provincial or Territorial Campaign Chair or any other person or person appointed as contemplated by the National Rules as the campaign chair or co-chairs for a province or territory considers to be appropriate to have undertaken in the best political interests of the Liberal Party of Canada. I further understand that the results of such background checks shall be kept confidential by the Provincial or Territorial Campaign Chair and any other person or person appointed as contemplated by the National Rules as the campaign chair or co-chairs for a province or territory and their designates unless, based upon information contained therein, they conclude that it is not in the interest of the Liberal Party of Canada that my candidacy be approved as a Qualified Nomination Contestant and, upon refusal of approval, I claim that the approval was refused without good reason. Notwithstanding the foregoing, I understand and agree that the Provincial or Territorial Campaign Chair and any other person or person appointed as contemplated by the National Rules as the campaign chair or co-chairs for a province or territory may, upon receiving negative information as a result of such a background check, disclose such information to the National Campaign Chair, to the Leader and to legal counsel in order to consult upon a decision, but those individuals shall not make further disclosure of such information, except in accordance with the foregoing.

4. The answers I have given to the questions in this Form and in any attachments to this Form are true and correct except where stated to be to the best of my knowledge in which case I believe the answers to be true.

5. I make this solemn declaration conscientiously believing it to be true and knowing it is of the same legal force and effect as if made under oath and by virtue of the *Canada Evidence Act*.

Sworn/declared before me at the City of _____
in the Province of _____
this ____ day of _____, 2007.

A Commissioner of Oaths/Notary Public

} _____
Nomination Contestant

Print name: _____

Note: This Form must be executed in the presence of a duly authorized Commissioner of Oaths or Notary Public in and for the jurisdiction in which it is sworn.

Form 1A
Nomination Contestant Personal Information Form Waiver
(for use by a nomination contestant who was a candidate
for the Liberal Party of Canada in the general election of January 23, 2006)

1. **This Waiver may only be completed by a candidate for nomination as a candidate of the Liberal Party of Canada (hereinafter referred to as a “Potential Nomination Contestant”) who was a candidate for the Liberal Party of Canada in the general election of January 23, 2006.** It must be completed fully and frankly. All items must be completed on this Waiver.

2. IT IS IMPORTANT TO EMPHASIZE THAT NEITHER THE COMPLETION NOR THE SUBMISSION OF THIS FORM ENTITLES A POTENTIAL NOMINATION CONTESTANT TO BE APPROVED, AND THEREBY BECOME A QUALIFIED NOMINATION CONTESTANT.

3. Before completing this Waiver, the Potential Nomination Contestant must obtain a complete copy of all the forms submitted by him or her in accordance with the “Rules for the Selection of Candidates for the Liberal Party of Canada” for the general election of January 23, 2006, review them and then either attest to their continuing accuracy or provide full details of any circumstance that may have changed since that time.

4. This Waiver must be signed (and initialed where necessary) manually and not mechanically or electronically. No faxes or copied versions will be accepted. Please type or print using BLOCK letters. **Failure to respond to all questions accurately and completely may delay the application for approval of the Potential Nomination Contestant and may result in the refusal to approve you as a Qualified Nomination Contestant.**

5. All attachments pertaining to any changes of circumstance must be made exhibits to this Waiver and each one must be so marked. All signatures must be originals. The Commissioner of Oaths/Notary Public before whom the statutory declaration at the end of the Waiver is made, as well as the person completing this Waiver, must sign all attachments.

Personal Information Form Waiver

1. Identification

Family name

Full legal given names

Name(s) by which you are commonly known

2. Current residential address (no abbreviations)

Street address

City

Province

Country

Postal code

Residential phone number

Office phone number

Mobile phone number

Email address

Website

ALL ATTACHMENTS MUST BE INITIALLED BY THE PERSON COMPLETING THE WAIVER AND BY A NOTARY PUBLIC/COMMISSIONER OF OATHS BEFORE WHOM THE WAIVER IS EXECUTED. ALL SIGNATURES MUST BE ORIGINALS.

List any attachments

Statutory declaration

I, _____, solemnly swear/declare that:

1. I have obtained and attach as Appendix "A" to this Declaration a complete copy of all the forms submitted by me in a prior Liberal Party of Canada nomination contest under "Rules for the Selection of Candidates for the Liberal Party of Canada" for the general election of January 23, 2006 (the "Previously Completed Forms").

2. I have thoroughly reviewed and fully understand the Previously Completed Forms and confirm that [mark one only]:

there have been no material changes whatsoever to the information contained in the Previously Completed Forms other than changes to contact information as set out above;

there have been material changes to the information contained in the Previously Completed Forms and all of these changes have been fully, fairly and substantially disclosed on the pages attached to this Declaration and marked as Appendix "B".

3. I hereby authorize and consent to the collection by the National Campaign Chair and the Provincial or Territorial Campaign Chair or any other person or person appointed as contemplated by the National Rules as the campaign chair or co-chairs for a province or territory

or their designates or any of them of any information whatsoever (which may include personal, credit, criminal or military records or other information) from any source, including without limitation from any person, government, educational institution, police force, military authority, investigative agency, retail credit agency, governing body or other organization, as permitted by law in any jurisdiction in Canada or elsewhere. I will promptly execute and deliver to the Provincial or Territorial Campaign Chair or any other person or person appointed as contemplated by the National Rules as the campaign chair or co-chairs for a province or territory any further consents requested of me.

4. I understand that neither the issuance to me of these materials, nor their acceptance nor my approval as an Qualified Nomination Contestant constitutes an agreement by or on behalf of the Liberal Party of Canada or its Leader to the effect that the Leader of the Party has in any way waived or compromised his or her right to designate a person other than myself as the Liberal Party of Canada candidate in the forthcoming election or by-election.

5. I understand that I may be required, either before or subsequent to approval of my candidacy, to consent to any and all background check(s) that the Provincial or Territorial Campaign Chair or any other person or person appointed as contemplated by the National Rules as the campaign chair or co-chairs for a province or territory considers to be appropriate to have undertaken in the best political interests of the Liberal Party of Canada. I further understand that the results of such background checks shall be kept confidential by the Provincial or Territorial Campaign Chair and any other person or person appointed as contemplated by the National Rules as the campaign chair or co-chairs for a province or territory and their designates unless, based upon information contained therein, they conclude that it is not in the interest of the Liberal Party of Canada that my candidacy be approved as a Qualified Nomination Contestant and, upon refusal of approval, I claim that the approval was refused without good reason. Notwithstanding the foregoing, I understand and agree that the Provincial or Territorial Campaign Chair and any other person or person appointed as contemplated by the National Rules as the campaign chair or co-chairs for a province or territory may, upon receiving negative information as a result of such a background check, disclose such information to the National Campaign Chair to the Leader, and to legal counsel in order to consult upon a decision, but those individuals shall not make further disclosure of such information, except in accordance with the foregoing.

6. I acknowledge and agree that such information and the information disclosed in this Waiver and the Previously Completed Forms may be used by the National Campaign Chair and the Provincial or Territorial Campaign Chair or any other person or person appointed as contemplated by the National Rules as the campaign chair or co-chairs for a province or territory or their designates or any of them for the purpose of evaluating and substantiating my suitability to be a nomination contestant and for no other purpose, such use to be made strictly in accordance with all applicable laws governing the use and disclosure of personal information in any jurisdiction in Canada. I understand that all copies of this Waiver and the Previously Completed Forms shall be retained in a secure location designated by the National Campaign Chair and the Provincial or Territorial Campaign Chair or any other person or person appointed as contemplated by the National Rules as the campaign chair or co-chairs for a province or territory.

7. The answers I have given to the questions in this Waiver and in any attachments to the Waiver are true and correct except where stated to be to the best of my knowledge in which case I believe the answers to be true.

8. I make this solemn declaration conscientiously believing it to be true and knowing it is of the same legal force and effect as if made under oath and by virtue of the *Canada Evidence Act*.

Sworn/declared before me at the City of _____
in the Province of _____
this ____ day of _____, 2007.

A Commissioner of Oaths/Notary Public



Nomination Contestant

Print name: _____

Note: This Form must be executed in the presence of a duly authorized Commissioner of Oaths or Notary Public in and for the jurisdiction in which it is sworn.

Form 2
Supplementary Personal Information Form

(This Form must to be completed at the discretion of the Provincial or Territorial Campaign Chair)

Nomination Contestant name: _____

1. Education and interests

Educational background (please attach verifying documents):

Specialized training:

Languages spoken and/or written (please specify proficiency):

Hobbies, recreational and pursuits:

Other information that you consider the Party should have in order to “get to know you”

(feel free to expand and attach additional material as you see fit):

2. Reasons for running

Why did you become a member of the Liberal Party of Canada?

Why do you want to represent your electoral district in the Parliament of Canada?

3. Candidate profile

3.1 Do you live in the electoral district in which you plan to seek the nomination?

Yes No

If “Yes”, how long have you lived or worked in your electoral district?

3.2 What elected, appointed, or practical experience have you had in the following governments, organizations or associations?

The federal government:

Involvement

Dates

The provincial government:

Involvement

Dates

Any other level of government or governmental organization:

Involvement

Dates

Boards, commissions or task forces:

Involvement

Dates

Community, cultural and non-profit organizations:

Involvement

Dates

Union, corporate, professional or business experience:

Involvement

Dates

Involvement	Dates
<hr/>	<hr/>
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Other:

3.3 What, if any, experience/training do you have in election campaigns?

3.4 Have you had experience in public speaking, both to large and small groups, and if so, elaborate?

3.5 What experience have you had in public debating?

3.6 What training or experience have you had with the media (print, radio or TV)?

3.7 What experience have you had in receiving and answering correspondence?

3.9 In your judgment, who would your principal opponent be in your electoral district if you were the Liberal Party of Canada candidate?

3.10 If you become the Liberal Party of Canada candidate, what strategy would you employ to defeat your principal opponent in your electoral district?

3.11 What are your principal sources of information with respect to federal politics and issues your electoral district?

3.12 How do you plan to approach raising funds for your nomination and potential candidacy?

3.13 With which community or interest groups in the electoral district do you have strong person relations?

3.14 Have you ever been associated with any organizations that engage in or promote any public policy that encourages hatred against people or persons on the basis of ethnicity, language, colour, religion, culture, gender, or sexual orientation?

No Yes (if "Yes", provide details)

Acknowledgement

I acknowledge and agree that the information disclosed in this Form may be used by the National Campaign Chair, the Provincial or Territorial Campaign Chair or any other person or person appointed as contemplated by the National Rules as the campaign chair or co-chairs for a province or territory or their designates or any of them for the purpose of evaluating and substantiating my suitability to be a Qualified Nomination Contestant and/or Candidate and Member of Parliament representing the Liberal Party of Canada and for no other purpose, such use to be made strictly in accordance with all applicable laws governing the use and disclosure of personal information in any jurisdiction in Canada. I understand that all copies of this Form shall be retained in a secure location designated by the National Campaign Chair and the Provincial or Territorial Campaign Chair.

Dated this ____ day of _____, 200__
and signed before me on that date.

Witness



Nomination Contestant

Print name: _____

Form 3
Support for Candidate

In consideration of the Liberal Party of Canada approving me as a Qualified Nomination Contestant for the electoral district of

I, the undersigned, undertake to support the candidacy of whomsoever shall be the Liberal Candidate for the next federal election or by-election in this electoral district and further undertake and confirm in the event that if I do not win the nomination, that I will not, in any electoral district in Canada, seek election as an independent candidate or as a candidate for another political party in that election or any simultaneous by-election.

Dated this _____ day of _____, 200__
and signed before me on that date.

Witness

} _____
Nomination Contestant

Print name: _____

Form 4
Candidate Undertaking

To: The Liberal Party of Canada and the Leader of the Liberal Party of Canada

In consideration of the Liberal Party of Canada considering me for approval as a Qualified Nomination Contestant for the electoral district of

I, the undersigned, Potential Nomination Contestant for the Liberal Party of Canada for the said electoral district hereby:

- (a) affirm the principles contained in the Constitution of the Liberal Party of Canada;
- (b) agree to be bound by the constitutions and rules of the Liberal Party of Canada and the provincial or territorial association in which the Electoral District Association is located, copies of which have been provided to me and read by me;
- (c) in respect of the Nomination Contest, agree to comply with the laws of Canada, including the *Canada Elections Act*;
- (d) agree to inform the Provincial or Territorial Campaign Chair and any other person or persons appointed as contemplated by the National Rules as the campaign chair or co-chairs for a province or territory as soon as possible if the information in my Personal Information Form(s) changes or if such forms cease to be complete;
- (e) agree to submit all disputes relating to:
 - (i) the Liberal Party of Canada's candidate nomination and selection procedure;
 - (ii) the construction or application of the constitution or rules of the Liberal Party of Canada; or
 - (iii) the construction or application of the constitution or rules of the provincial or territorial association for the province or territory in which the Electoral District Association is locatedinsofar as any or all of them may relate to any aspect of the process for application or approval of Qualified Nomination Contestants, or any aspect of the preparation for and conduct of a candidate nomination meeting to the Permanent Appeal Committee of the Liberal Party of Canada in accordance with its Rules, and undertake to abide by any decision of the Permanent Appeal Committee without recourse to any other court or adjudicative body whatsoever, and I hereby expressly waive any right I may otherwise have to apply to any court in Canada concerning any dispute or issue arising out of these matters;
- (f) agree that, if the Leader the Liberal Party of Canada does not approve my candidacy or revokes my endorsement as a Qualified Nomination Contestant or as a Candidate, I will take all necessary steps to withdraw as a Nomination Contestant or Candidate of the Party, cease to represent myself as a Nomination Contestant or Candidate of the Party;

and take all necessary steps to have removed any indication on any ballot of an affiliation between me and the Party;

- (g) agree to keep confidential all membership lists of the Party, all constitutions and rules of the Liberal Party of Canada and the provincial or territorial association in which the Electoral District Association is located and not otherwise previously made public, and all discussions, proceedings and appeals arising in respect of the Nomination Contest and all subject matter thereof, and to use all of same only for the purpose of the Nomination Contest as set out in the Rules;
- (h) consent to the Party collecting personal information on me, including the information provided by me and provided by others to the Party with my consent, and the use of that information for the purpose of evaluating and substantiating my suitability to be a Qualified Nomination Contestant, Candidate and Member of Parliament representing the Liberal Party of Canada and for no other purpose, such use to be made strictly in accordance with all applicable laws governing the use and disclosure of personal information in any jurisdiction in Canada. I will promptly execute and deliver to the Provincial or Territorial Campaign Chair or any other person or person appointed as contemplated by the National Rules as the campaign chair or co-chairs for a province or territory any further consents, whether oral or in writing, requested of me;
- (i) agree to indemnify the Party and any persons acting on behalf of the Party for all costs and expenses incurred by them in any proceedings arising from all disputes relating to the Liberal Party of Canada's candidate nomination and selection procedure or the construction or application of the constitutions or rules of the Liberal Party of Canada and the provincial or territorial association in which the Electoral District Association is located.
- (j) agree that any notice or communication required to be given to me in accordance with the constitutions or rules of the Liberal Party of Canada and the provincial or territorial association in which the Electoral District Association is situate shall be delivered to me at the address, email or fax number that I have provided, or that I may, in writing, provide from time to time, and that I shall be deemed to have received them on the date of such delivery.

Dated this _____ day of _____, 200__
and signed before me on that date.

Witness



Nomination Contestant

Print name: _____

Form 5
Financial Responsibility

In consideration of the Liberal Party of Canada approving me as a Qualified Nomination Contestant for the electoral district of

I, the undersigned, hereby assign to the Federal Liberal Agency of Canada 50% of the reimbursements of campaign expenses my official agent may be eligible to receive from the Receiver General of Canada pursuant to sections 464, 465, and 470 of the *Canada Elections Act* and agree that I and my official agent will sign further assignments and other documents as may be necessary to give further legal effect to this assignment. In particular, I will irrevocably instruct my official agent to designate the Federal Liberal Agency of Canada as the payment recipient per sections 464(2) and 465(3) of the *Canada Elections Act* with the understanding that the Federal Liberal Agency of Canada will receive the full payment from the Receiver General for Canada and in turn the Federal Liberal Agency will forward to my official agent 50% of the payment received by it.

Dated this _____ day of _____, 200__
and signed before me on that date.

Witness

Nomination Contestant

Print name: _____

**Form 6
Nomination Papers**

We, the undersigned members in good standing of the Electoral District Association hereby nominate

to be a Qualified Nomination Contestant to be a Candidate for the Liberal Party of Canada in the federal electoral district of

Dated this ____ day of _____, 200__.

Name (print)	Signature	Verified
1. _____	_____	_____
2. _____	_____	_____
3. _____	_____	_____
4. _____	_____	_____
5. _____	_____	_____
6. _____	_____	_____
7. _____	_____	_____
8. _____	_____	_____
9. _____	_____	_____
10. _____	_____	_____
11. _____	_____	_____
12. _____	_____	_____
13. _____	_____	_____
14. _____	_____	_____
15. _____	_____	_____
16. _____	_____	_____
17. _____	_____	_____

18. _____

to be a Qualified Nomination Contestant to be a Candidate for the Liberal Party of Canada in the federal electoral district of

**Name (print)
Verified**

Signature

- | | | | |
|-----|-------|-------|-------|
| 19. | _____ | _____ | _____ |
| 20. | _____ | _____ | _____ |
| 21. | _____ | _____ | _____ |
| 22. | _____ | _____ | _____ |
| 23. | _____ | _____ | _____ |
| 24. | _____ | _____ | _____ |
| 25. | _____ | _____ | _____ |

Pursuant to Rule 5.1(c), each Potential Nomination Contestant must complete a nomination paper containing the signatures of at least 25 members in good standing of the Electoral District Association. It is recommended that a Nomination Contestant obtain signatures from more than 25 members in case some members are challenged and the minimum 25 is not met.

- | | | | |
|-----|-------|-------|-------|
| 26. | _____ | _____ | _____ |
| 27. | _____ | _____ | _____ |
| 28. | _____ | _____ | _____ |
| 29. | _____ | _____ | _____ |
| 30. | _____ | _____ | _____ |
| 31. | _____ | _____ | _____ |
| 32. | _____ | _____ | _____ |
| 33. | _____ | _____ | _____ |
| 34. | _____ | _____ | _____ |
| 35. | _____ | _____ | _____ |

Form 7
Sample Format Call of Meeting

Dear President of [Electoral District Association]:

Pursuant to the Rules for the Selection of Candidates for the Liberal Party of Canada for [province or territory] (the "PTA Rules"), I hereby issue the Call for a Meeting to nominate a candidate in the forthcoming election in [electoral district]. The Meeting is being called pursuant to the provisions of section ● of the PTA Rules.

The key dates, and the election officials, are as follows:

- Cut-off for eligibility to vote at the Meeting, pursuant to section ● of the PTA Rules: [date]
- Nominations close; nominations must be filed or faxed to me at my office at [address and fax number]: [date]
- The nomination Meeting will be held at [time] a.m./p.m. on [date] at [name place and provide address].
- The Chair of the Meeting will be [name]
- The Returning Officer for the Meeting will be [name]

In order for a Nomination Contestant to be eligible to run for nomination, they are required to file completed Forms 1 (or 1A if applicable), 2, 3, 4, 5, 6 and 8 under the National Rules [and Forms ● and ● under the PTA Rules] **prior to the close of nominations.**

With regard to the notice provisions of section ● of the PTA Rules, members of the Electoral District Association as of ● must receive notice of the Meeting [number of days] prior to the Meeting. I am satisfied that the executive of the Electoral District Association will undertake the distribution of the notice in accordance with the National Rules and PTA Rules to ensure that notices are distributed in time.

I look forward to a successful Meeting and election.

Yours very truly,

Provincial or Territorial Campaign Chair

Note: This is a sample format. It is to be used for the Call of a Meeting not notice of a Meeting.

Form 8
Financial Agent Appointment and Undertaking

I, _____ a Nomination Contestant for the Liberal Party of Canada in the federal electoral district of _____ have appointed the person named below as my financial agent pursuant to the *Canada Elections Act*.

Dated this ____ day of _____, 200__.

X _____
(Nomination Contestant's signature)

1. Identification of Financial Agent

Family name

Full legal given names

2. Current residential address of Financial Agent (no abbreviations)

Street address City

Province Country Postal code

Residential phone number

Mobile phone number

Email address Website

3. Current office address of Financial Agent (no abbreviations)

Street address City

Province Country Postal code

Office phone number _____

Office fax number _____

Mobile phone number _____

Email address _____ Website _____

Undertaking of Financial Agent

In consideration of the Liberal Party of Canada approving _____ (the "Nomination Contestant") as a Qualified Nomination Contestant for the electoral district of _____ I, the undersigned, hereby undertake and confirm as follows:

1. I am the person appointed by the Nomination Contestant in this Form 8 Financial Agent Appointment and Undertaking as their financial agent, I am eligible to be the financial agent of the Nomination Contestant in accordance with section 478.05 of the *Canada Elections Act*.
2. I consent to act as the financial agent on behalf of the Nomination Contestant in accordance with the terms of the *Canada Elections Act*.
3. I have read the National Rules for the Selection of Candidates of the Liberal Party of Canada, the corresponding Rules for the Province/Territory of _____, and the appropriate publications of Elections Canada relating to the administration of nomination contests, and understand my obligations under all of them, as financial agent for _____.
4. I will comply in all respects with the National Rules for the Selection of Candidates of the Liberal Party of Canada, and with the corresponding Rules for the Province/Territory of _____, and in particular, will maintain accurate books and records of the Nomination Contestant's campaign, will comply with the reporting procedures as outlined in the *Canada Elections Act*, and will provide copies to the National Office of the Liberal Party of Canada all material that either the Nomination Contestant or I am required to submit to the Chief Electoral Officer in accordance with the *Canada Elections Act*.

Dated this ____ day of _____, 200__
and signed before me on that date.

Witness

Financial Agent

Print name: _____

Schedule “A” Green Light Process

Description:

- A Green Light Committee will be set up for each Provincial or Territorial Association where contested nominations are expected;
- The Provincial or Territorial co-chairs should select a committee of 4 to 8 members (2 of which should be lawyers) with at least half being female members and members representing the broad Canadian demographic (i.e. First Nations, multicultural, persons with disability);
- Green Light Committee reports directly to the provincial or territorial co-chairs;
- Final Composition of the Green Light Committee will be approved by the National Co-chairs.

Duties

1. Liaison with potential nomination contestants: conduct candidate interviews as required; process and review candidate questionnaires (Green Light Committee Members should be individually assigned to the nomination contestants as determined by the provincial co-chairs).
2. Liaison with the Electoral District Associations: consult regarding nomination dates, state of election readiness, fundraising capabilities and needs, and candidate recruitment.
3. Recommend approval of nomination contestants based upon discretionary evaluation on the following criteria, as well as such other criteria as may be set out in writing by the Provincial or Territorial Co-Chairs: (note: Liberal incumbents and immediate past candidates will only be required to complete a one-page form indicating any information that may have changed since the 2005-06 election):
 - Background checks
 - Financial affairs
 - Any ethical questions or concerns
 - History of contribution to the community and/or participation in public life
 - Whether the candidacy assists in achieving or exceeding the target of 33% female candidates
 - Whether the candidate has a demonstrated history of commitment to the Liberal Party of Canada
4. For each Electoral District, recommend a nomination plan, including, but not limited to a nomination date, to the Co-Chairs (subject to National Co-chair approval) based on the following criteria, as they apply that are applicable in that Electoral District:

- that the riding is represented by a Liberal incumbent whose information has not changed since the last election;
- that, in the opinion of the Green Light Committee, an exhaustive candidate search took place, including careful consideration of female potential candidates and candidates reflective of the demographic makeup of the local electorate;
- that execution of the proposed nomination plan may assist in achieving the target of 33% female candidates;
- that the riding association meets provincial/territorial criteria (which the provincial/territorial co-chairs will set) regarding membership levels and financial viability of the riding.